**~ NORTHWOOD VILLAGE ASSOCATION, INC ~**

**EV CHARGING STATION REQUEST FORM**

Date: _____ Unit Number: _____

Owner Name: _____

Address: _____

Phone: _____ Email: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Licensed Electrician Name: _____ Electrician Phone: _____

License # _____ License Expiration: _____

Additional Contractor Name: _____ Contractor Phone: _____

1. **All installations must be located fully within a private garage**

2. **Required Attachments:** *Please ensure ALL of the following information is included*
   ☐ Town of Lancaster **Approved** Permit
   ☐ Proof of Electrician's & Contractor's Insurance
   ☐ Proof of unit owner's insurance (HO-6) indicating coverage includes EV Charging Station liability coverage in your attached garage
   ☐ Acknowledgement of compliance with HOA rules and local codes. *See below*

**Homeowner Acknowledgement:**

I/We understand that all costs related to the installation, maintenance, operation, and any required electrical or structural upgrades will be borne solely by the homeowner. I/We agree to comply will all applicable HOA regulations, building codes and municipal requirements, and to obtain all necessary permits prior to installation. Furthermore, I/We agree to provide the HOA with a copy of the approved permit and proof of "Passed" inspection by the Town of Lancaster. Failure to submit these documents in a timely manner may result in revocation of HOA approval or additional enforcement action.

**Homeowner Signature (s):** _____ **Date:** _____

**HOA Approval *(subject to final inspection)*:** _____ **Date:** _____

**~ NORTHWOOD VILLAGE ASSOCATION, INC ~**

**Inspection Confirmation Form for EV Charging Station**

*Final Inspection to be completed by the Town of Lancaster*

Unit Number: _____

Town Inspector Name: _____

Inspection Date: _____

**Inspection Result:** ☐ Passed ☐ Conditional ☐ Failed

**Homeowner must forward completed form to Northwood Village Property Management via mail or email.**